

Position Priorities

Final Decisions & Commitment

Use this page to identify your Core Responsibilities for each position. Make your final decisions about which team members will own which responsibilities- you can separate each position by team member if you like. Fax your completed worksheet to Tyrella at (615) 807-3290.

1. Front Desk: _____

2. Dental Sales Department: _____

3. New Patient Coordinator: _____

4. Treatment Coordinator: _____

5. Assistants: _____

6. Hygienists: _____

7. Doctor: _____

8. Director: _____

What gaps in your core responsibilities did you identify? What positions will you re-align or shift? Do you need to add any team members to fill those gaps?
